

LICENSING SUB-COMMITTEE

Date: Wednesday 25 February 2026

Time: 10.00 am

Venue: Rennes Room, Civic Centre, Paris Street, Exeter

Members are invited to attend the above meeting to consider the items of business.

If you have an enquiry regarding any items on this agenda, please contact Josie McDonald, Democratic Services Officer on 01392 265354 or email democratic.services@exeter.gov.uk

Entry to the Civic Centre can be gained through the Customer Service Centre, Paris Street.

Membership -
Councillors Snow, Banyard and Holland.

Agenda

Part I: Items suggested for discussion with the press and public present

1 **Appointment of Chair**

To appoint a Chair for the meeting.

2 **Declarations of Interest**

Councillors are reminded of the need to declare any disclosable pecuniary interests that relate to business on the agenda and which have not already been included in the register of interests, before any discussion takes place on the item. Unless the interest is sensitive, you must also disclose the nature of the interest. In accordance with the Council's Code of Conduct, you must then leave the room and must not participate in any further discussion of the item.

Councillors requiring clarification should seek the advice of the Monitoring Officer prior to the day of the meeting.

3 **LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985 EXCLUSION OF PRESS AND PUBLIC**

To pass the following resolution:

RESOLVED that, under Section 100A (4) of the Local Government Act 1972, the press and public be excluded from the meeting for items 5 and 6 on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 1 and 2 of Part I of Schedule 12A of the Act.

LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1982

4 **Application for Consent to Engage in Street Trading**

To consider the report of the Head of Service - Environment and Waste.

(Pages 3 -
54)

TOWN POLICE CLAUSES ACT 1847

Part II: Item suggested for discussion with the press and public excluded

5 **Hearing to Determine Whether a Holder of a Hackney Carriage / Private Hire Drivers Licence is a fit and proper person to hold a the licence**

To consider the report of the Head of Service - Environment and Waste.

(Pages 55
- 92)

6 **Hearing to Determine Whether a Holder of a Hackney Carriage / Private Hire Drivers Licence is a fit and proper person to hold a the licence**

To consider the report of the Head of Service - Environment and Waste.

(Pages 93
- 134)

Individual reports on this agenda can be produced in other formats on request to Democratic Services on 01392 265425.

REPORT TO LICENSING SUB COMMITTEE

Date of Hearing:	25 February 2026
Report of:	Julie Bennett
Application:	Application for Consent to Engage in Street Trading
Legislation	Local Government (Miscellaneous Provisions) Act 1982
Applicant:	[REDACTED]

1. What is the report about?

1.1 To advise the Licensing Sub-Committee that the above Applicant is seeking approval for a street trading consent applicable to a Pizza van in Lower Castle Street.

1.2 This application has been assessed by a Licensing Officer in accordance with the Assessment Framework as set out in the Council's Street Trading Policy ('the Policy') at section 18 Appendix – Assessment Framework. The completed Assessment follows the application as set out in Appendix A.

1.3 The Applicant is proposing to sell a range of artisan Pizzas, Ice cream and Gelato in the summer months. The Applicant has provided pictures of a similar vehicle to the proposed final vehicle and the battery to be used, attached at Appendix B.

1.4 Due to the size of the proposed vehicle, the Applicant has also supplied pictures of a similar sized van in four different areas at the site in Lower Castle Street, attached at Appendix C. Exeter City Council's Licensing Department ('Licensing') have evaluated the four options for van position and recommend option 4. This is based on the following reasons:

- a. There is no interruption of access to the communication boxes at the site;
- b. The fuel source will be the furthest away from the nearest building;
- c. This option provides the widest access at the centre of the pedestrianised area;
and
- d. The benches remain accessible on both sides.

1.5 The Applicant would like to apply for a consent to trade for 12 months, Monday to Sunday 11am – 6pm.

1.6 The Applicant has achieved level 2 food hygiene, holds public liability insurance and is registered as a food business with Mid Devon District Council.

1.6 A copy of the latest policy and conditions have been sent to the Applicant prior to this application.

1.7 The Applicant has proposed the use of a rooftop sign to be used on the van without illumination. However, Licensing have suggested to the Applicant that it may be more suitable to omit the sign.

1.8 The Applicant has provide some options for design and colour choice for the livery of his new van, to be discussed at the Licensing Sub-Committee. The options for discussion are attached at Appendix D.

2. Are there any Representations?

2.1 The application was circulated to the Devon and Cornwall Police, Devon County Highways, Exeter City Council Estates and Exeter City Councillors, In Exeter, if in the BID area, and traders located in the vicinity as per the Street Trading Policy. No comments have been received to date.

3. What are the legal aspects?

3.1 The Council has adopted Schedule 4 of the Local Government (Miscellaneous Provisions) Act 1982 for the whole of its area as 'consent streets' for street trading purposes, with exception of a number of streets in the city centre, which are designated 'licenced streets or prohibited streets'.

3.2 The power to prescribe standard conditions is contained in Schedule 4 (7) of the Local Government (Miscellaneous Provisions) Act 1982, which states:

- When granting or renewing a street trading consent, the Council may attach such conditions to it as they consider reasonably necessary.
- Without prejudice to the generality of sub paragraph (4) above, the conditions that may be attached to a street trading consent by virtue of that sub-paragraph include conditions to prevent –
 - Obstruction of the street or danger to persons using it; or
 - Nuisance or annoyance (whether to persons using the street or otherwise).
- The Council may, at any time, vary the conditions of a street trading consent.
- Paragraph 7(10) of Schedule 4 of 'The Act' provides that a street trading consent may be granted for any period not exceeding 12 months but may be revoked at any time.

4. Policy considerations:

4.1 Section 1.1.1 of the Council's Policy sets out the policy's purpose and states that the "policy's aim is to create a street trading environment which complements premises based trading, is sensitive to the needs and amenities of residents, provides diversity of consumer choice, and seeks to enhance the character, and ambience of local environments".

4.2 Section 6 sets out the key considerations for Licensing Sub-Committee when assessing an application.

5. Recommendations:

5.1 Head of Service – Environment & Waste would recommend that the Committee considers the application having regard to current policy and that, if the Committee are minded to approve the application, then the following conditions should be considered:

- a) All General Conditions in Section 15 of the Policy apart from those specific to an ice cream van or similar.

Head of Service Environment and Waste

Local Government (Access to Information) Act 1972 (as amended)

Background papers used in compiling this report: None

Contact for enquires:

Democratic Services (Committees)

Room 4.36

01392 265275

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By virtue of paragraph(s) 1, 2 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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APPENDIX A



**LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1982
SECTION 3 AND SCHEDULE 4**

APPLICATION FOR CONSENT TO ENGAGE IN STREET TRADING

NOTES: (a) Consent may be granted for any period up to 12 months. please indicate the period for which consent is initially required: Tick Box

3 months 6 months 9 months 12 months

(b) **An application for consent must be accompanied by the Part A administration fee as stated on Exeter City Council website.**

(c) The completed form supporting documents and fee must be returned to the Licensing Office

I enclose the **fee of £400** * (call 01392 265702 to pay) representing the **Part A fee**

(Please note in the event that this application is not successful the Part A fee is not refunded)

1	Applicant NAME [REDACTED]
2	Business NAME Exe Valley Pizza Co.
3	ADDRESS [REDACTED]
4	DATE OF BIRTH [REDACTED] TEL NO [REDACTED]
5	EMAIL ADDRESS [REDACTED]
	Right to Work – Home Office Share Code N/A If no British Passport
6	<p>TYPE OF TRADING (explain in detail what you want to sale)</p> <p>Handmade artisan pizza, cooked in a gas powered oven using locally sourced ingredients. Soft drinks. Ice cream / gelato in summer.</p> <p>Also - If a food trading business:</p> <p>(a) Where is food prepared? Give details of any pre prepared aspects (i.e. prepared at home and taken to the stall) and what will be prepared on the stall.</p> <p>Food is prepared in our specially converted dedicated prep space at our home address. This space holds a 5 star food hygiene rating with Mid Devon Council, and we have decade-long record of 5 star compliance when inspected.</p> <p>(b) Where is food stored? Overnight and during trading – give details.</p> <p>During trading – in a fridge on the van. Overnight – at our registered prep kitchen as above.</p>

(c) What type of packaging/cutlery is to be used? – give details

Recyclable cardboard pizza boxes.

(d) What means of collecting and disposing of litter is to be used? – give details.

Recycling bin by stall.

Note: You must have a Business Trade Waste Transfer Note. We have a pre-existing waste transfer note with Mid Devon Council (attached).

(e) Please state all qualifications held that relate to the food business. You and any other person working on the stall must have Food Safety certificate at Level 2. **Please attach all certificates to this application.**

Food safety certificate level 2 held.

(f) Where will the mobile catering unit be kept overnight?

At our home address as above

(g) Are you registered as a food business – and with which authority? Give your registration details and last assessment date and outcome. You must be registered with Exeter City Council or other Council and have a rating score. **Please attach to this application.**

Registered with [REDACTED]

(h) You must have Public Liability Insurance – **please attach to this application.**

Attached

7 **PRECISE LOCATION OF TRADING:**

Note: Identify the **exact site requested**; You are required to submit a plan of the area requested, identifying street names and the pitch you are seeking consent for, including a photograph if possible. What3words map is acceptable. Explain how the highway and pedestrian routes will be kept unobstructed and safe. Explain how your stall will not cause any nuisance or annoyance to any neighbours.

Castle Street Pitch – replacing [REDACTED]. Parked against the wall by Pret, as per the evening burger van – see plan attached.

8	<p>Size of stall: You should detail the exact type, size and construction of stall. Also describe how the stall will be fuelled. i.e. what will you use for energy? If you will be using a generator, please state it's make and model.</p> <p>Stall - Professionally converted van (Renault Master). 5.69m long, by 2.08m. Euro 6 rated.</p> <p>Generator – (if used) or fuel type. Electric battery storage and solar panel set up to help meet the Council's net zero target.</p> <p>A photograph or picture of the stall to be used must be provided with the application. Attached to email with application.</p> <p>Generator or fuel to be used. (Please attach any safety check certificates held i.e. gas safe electrical safety test cert) Electric battery unit to be used. This pizza van is under construction – gas and electrical certificates to be provided once completed.</p>
9	<p>If you intend to trade from a vehicle, please give details below. Must meet Euro 6 or ULEV</p> <p>Vehicle is currently being sourced (Renault Master) to replace a broken van. It will meet Euro 6 standards, and have an up to date MOT. Documents to follow once vehicle is sourced. Photo of design attached.</p> <p>Attach a recent copy (last 3 months) MOT, copy of insurance and V5. Photos must be clear and easy to read.</p>

10	<p>Days and hours of trading requested – complete for each day.</p> <p style="text-align: center;">Hours of Trading</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>Monday – 11am – 6pm</td></tr> <tr><td>Tuesday – 11am – 6pm</td></tr> <tr><td>Wednesday – 11am – 6pm</td></tr> <tr><td>Thursday – 11am – 6pm</td></tr> <tr><td>Friday – 11am – 6pm</td></tr> <tr><td>Saturday – 11am – 6pm</td></tr> <tr><td>Sunday – 11am – 6pm</td></tr> <tr><td> </td></tr> <tr><td> </td></tr> </table>	Monday – 11am – 6pm	Tuesday – 11am – 6pm	Wednesday – 11am – 6pm	Thursday – 11am – 6pm	Friday – 11am – 6pm	Saturday – 11am – 6pm	Sunday – 11am – 6pm		
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12	<p>Have you ever been convicted of a criminal offence other than those spent convictions as defined in the Rehabilitation of Offenders Act 1974?</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td style="text-align: center;">YES</td> <td style="text-align: center;">NO</td> </tr> <tr> <td> </td> <td style="text-align: center;">x</td> </tr> </table> <p>If the answer is yes, please give particulars below:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">DATE</th> <th style="width: 25%;">COURT</th> <th style="width: 25%;">OFFENCE</th> <th style="width: 25%;">RESULT</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table>	YES	NO		x	DATE	COURT	OFFENCE	RESULT												
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We require a recent (last 3 months) Basic DBS – Please submit with application.

13	If consent has been previously issued by ECC please state date of issue

14	If you intend to employ staff to work on the unit please state names, ages, addresses and contact telephone numbers. Please note we will need a head photo of all people who will work on the stall/unit	
	Name, age, address	Phone number
	Not currently – will update council with necessary info if this changes.	

Signed J Clarke.....Date 2/2/26

FOR OFFICE USE ONLY	
DATE FEE RECEIVED:	RECEIPT NO.
DATE CIRCULATED:	LAST DATE FOR REPS:
CONSENT GRANTED / REFUSED	

Appl-Consent Street Trading

Check List – Required for Application. Please ensure all the below are also submitted with the application.

1. Basic DBS – within the last 3 months x
2. Clear head photo of applicant and any other workers with names on back
3. Photo identification i.e. driving licence or passport.
4. Right to Work evidence i.e. Passport or Home Office Share Code
5. Site plan – where you wish to trade.
6. Photo of trailer/stall/van etc. x
7. Photo of generator (no petrol or diesel) or fuel to be used. x
8. Gas certificate, electrical safety check certificate – Unit under construction
9. Business Trade Waste Transfer note
10. Public Liability (£5000,000) certificate x
11. MOT, Insurance and V5 if using a vehicle. Unit being purchased
12. L2 food safety award certificates held by applicant and any other workers. x

Please note your application will be assessed in relation to the following attached Matrix.

Once all the relevant information is received and the application is assessed we will write a report for sub-committee. Your application will be put forward for the next available sub-committee date and you will be invited to attend to discuss your application. The sub-committee will determine if your application is successful.

Street Trading Consent Application - Assessment Framework Matrix (will be scored 0 to 5 with 0 being the lowest score)

To be completed by Licensing Officer

Assessment criteria	Specific factors linked to criteria	Score	Comments (Additional guidance in italics)
1. Public Safety	Adverse comment made by Highway Authority or any other relevant consultee in terms of location	3	<p>Proposed trading site is at the side of lower Castle Street. We have discussed size restrictions with the applicant to allow free flow to pedestrians as well as emergency services. The centre of lower Castle Street will remain free of obstruction.</p> <p>The application was circulated to consultees and to date no reps have been received.</p> <p>Gas will be used to fuel the unit and gas safety checks have been requested, but to date not received.</p> <p>Due to the size of the proposed vehicle there maybe some risk when arriving and departing, as the vehicle will need to mount the pavement to position.</p> <p>Following a physical test and a discussion, it is understood that the applicant has many years' experience of manoeuvring similar vans with the general public/pedestrians in the vicinity.</p> <p>The new van will have a rear camera and sensors as well as reversing alarm.</p> <p>Based on the above observations I have scored this section as 3. There may be some risk, and the applicant will need to be mindful when arriving and departing.</p>

2. Prevention of crime and disorder	Adverse comment made by Police or any other relevant consultee in terms of increased risk.	5	Proposed daytime trading, 11am-6pm. Limited scope for Crime and Disorder. To date no objections or comments received from the Police. Based on the above observations, I have scored this as a 5.
3. Prevention of nuisance	Consideration of proposed activity and how that may impact on neighbouring residences and businesses.	4	This application is for a site with 2 other food traders already established. The public expect food smells in this area as there is already a bakehouse, and sausage/burger stall nearby. The proposed offering of fresh baked Pizza though creating odour should not present a new or extended nuisance. Pizzas will be served in cardboard boxes which have the potential to create litter nuisance. The applicant is proposing to mitigate this by providing a bin in order to recycle the cardboard. However, it cannot be certain that every box will be disposed of responsibly. Based on the above observations, I have scored this as a 4.
4. Suitability of applicant	Any adverse unspent convictions Previous history of reliable payment of fees Previous history of compliance with any street trading consent	4	New application with no previous applications to consider. We have received a recent clear DBS for the applicant. The applicant has been very responsive and proactive in supplying information requested and has communicated in a clear and cohesive way.

			Based on my interaction with the applicant and information received I have scored this section 4.
5. Suitability of trading unit	<p>Compliance with design brief (applicable for consent over 12 weeks in any financial year)</p> <p>Appropriate size for proposed location</p> <p>High quality design</p> <p>Agreed removal of unit after trading</p> <p>All goods, ancillary equipment and stock kept within unit.</p> <p>Emissions criteria of vehicle</p> <p>MOT history</p>	4	<p>The trading unit is proposed a converted van (Renault Master) 5.69M long by 2.08M.</p> <p>At this stage in the application, we are investigating the suitability of the proposed vehicle for the position available. In principle it has been agreed that a larger van could be parked to one side of Lower Castle Street instead of the present Crepe van position.</p> <p>A physical test will determine if the size of van proposed is feasible or not, if not the applicant will need to consider alternative units that would be acceptable to the Council. As the applicant is proposing to buy a new van that meets our criteria no vehicle paperwork has been received to date. The applicant is aware that any vehicle is required to meet Euro 6 standards.</p> <p>The picture provided of the proposed unit style shows a large Neon style sign on the roof. We would suggest that this part of the design is omitted, providing a more harmonious quality of the street scene. Based on the information supplied to date I have scored this section as 4, this could be amended following further consultation.</p>

6. Power / Fuel source	<p>All units to be compatible with being powered by electricity.</p> <p>If generator is proposed for use outside city centre evidence must be provided that no alternative power supply is available and cannot be made available</p> <p>Electrical and gas safety certification in date</p>	3	<p>The applicant originally requested a wood fire pizza oven, but following conversation with Licensing has settled on a combination of gas and solar power to fuel the unit. Solar panels will feed an electric generator.</p> <p>The vehicle is currently under construction and Gas and Electric safety certificates shall be provided as soon as possible. If consent is granted trading will not start until all safety certificates have been received. The Council preference and Policy is to use renewable energy as a fuel source, however this is seen as aspirational due to practicalities and limitations of solar panels and electric batteries providing enough power over a prolonged period, therefore a combination of gas and electric battery has been accepted. Due to paperwork not having been received, I have scored this section as 3.</p>
7. Advertising	<p>Advertising only relates to goods on sale</p> <p>Advertising is not illuminated and is contained in unit</p> <p>No "A" Boards etc.</p>	4	<p>The picture provided of the proposed unit style shows a large Neon style sign on the roof. We would suggest that this part of the design is omitted, providing a more harmonious quality of the street scene.</p> <p>The proposed van is brightly coloured, with the company name on the side. The vehicle is bright, vibrant and would appeal to younger members of the public. It would certainly be a cheerful focal point in the area.</p> <p>No, A Boards will be used.</p>

			Based upon the images received, I have scored this section as 4.
8. Barriers	These are necessary and appropriate.	5	No barriers will be used; members of the public will approach the unit which naturally lends an easy queuing system. There are benches nearby which customers could utilise whilst waiting for their pizza. Based on the proposed position being pedestrianised and offering public seating, I have scored this section as 5.
9. Hours of Trading	Trading hours promote: <ul style="list-style-type: none"> • Preventing crime, disorder and antisocial behaviour. • Avoiding disturbance due to noise, smell, or other matter. • Protecting public safety. • Preventing obstruction of the highway. • Having regard to location and operating hours of business activity. 	4	The applicant is proposing daytime trading only, Monday – Sunday 11am – 6pm. This time period is seen as low risk, and any smell emitted is in harmony with other activities in the area. The applicant is aware that any litter that may be generated should be cleared throughout the trading hours. It is considered that potential issues are low. Having considered the above information, the area and trading hours requested upon application, I have scored this section a 4.
10. Cumulative Impact	Except for Castle Street the trading unit is situated 30m distant from any other trading unit	5	The proposed vehicle will be situated on side of lower Castle Street. There is a sausage/burger stall, a bakehouse shop and Pret food establishment nearby the proposed site. The proprietor of Crepe stall

			<p>has informed us that he intends to cease trading. This spot will be available, but the proposal is to place the van at the side instead of where the Crepe stall is currently situated.</p> <p>Due to the fact the food outlet numbers will not increase, and the offering is different to any other food in the area, I have scored this section a 5.</p>
11. Goods for sale	<ul style="list-style-type: none"> • Quality of goods • Innovative products • No single use plastics • Plant based and other dietary options • Goods do not cause nuisance • Goods do not contribute to crime and disorder • Goods do not have a negative health impact 	4	<p>The applicant proposes to sell artisan pizza and soft drinks, and Ice cream / gelato in summer.</p> <p>Pizzas will be made to order and served in recyclable cardboard boxes. It is assumed that fresh ingredients will be used. This needs to be expanded on by the applicant.</p> <p>The applicant has declared achieving 5 Star Food Safety Standard by Mid Devon for a period of 10 years. However, as the van will be new, a new assessment will be needed.</p> <p>The applicant has provided a level 2 Food safety certificate dated 31.01.2026. Further information required regarding the type of soft drinks, ice cream and or Gelato needs to be provided. Freshly made Pizza and ice cream/Gelato is not presently available on the High Street, which provides a point of difference for this application.</p>

			<p>The applicant has been sent a copy of our policy; it is assumed that no single use plastics will be used. All packaging should be recyclable and summer menu choices will need further information regarding any packaging required.</p> <p>The applicant has not expanded on where supplies will be sourced.</p> <p>Having considered the goods for sale, and further information supplied by the applicant I have scored this section a 4.</p>
12. Site Assessment	<ul style="list-style-type: none"> • Any potential obstruction of pedestrian, vehicular or disabled access. • Any obstruction to the safe passage of pedestrians and wheelchair users. • Any nuisance/interruption to pedestrian flow or social distancing • The safe access and egress of customers and staff from the pitch and immediate vicinity. • Obstruction of entry to or sight lines to the entrance of retail premises or obstruction of display windows of retail premises. • Is permission of landowner is required. 	4	<p>The applicant is proposing to replace the current Crepe van position with a van to the right of the metal seating in Lower Castle Street.</p> <p>This would create a slightly larger space in the middle of the pedestrianised area, so emergency vehicles and wheelchair users would be accounted for.</p> <p>The right-hand side of Lower Castle Street currently allows pedestrian passage but losing this would not be detrimental to the overall availability of space for pedestrians and wheelchair users to pass.</p> <p>The size of the proposed van and its suitability for the space available will be tested by an officer. If it is determined that the proposed van is too large for this space, the applicant will be given the opportunity to source a smaller van.</p>

		<p>The application has been circulated, and to date no objections have been received from Highways.</p> <p>The proposed sighting will ensure that there will be no obstructions to any other business or windows.</p> <p>Landowner permission not required for this application.</p> <p>Based on the uncertainty of the final size of van and exact siting, at this moment I have scored this section a 4.</p>
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13. Additional Information	<p>The applicant has received our policy and conditions. There has been continuous communication with the applicant regarding the proposed van and siting. Whilst this has been agreed in principle the final details remain to be completed.</p> <p>This Matrix was sent to the applicant and following feedback and further information received from him, this Matrix has been amended.</p> <p>Following physical onsite testing of a similar van, and discussions with the applicant, additional information has been added.</p> <ul style="list-style-type: none"> • Some further information from the applicant is required regarding ingredients to be used and sourcing of such. – The applicant since provided us with further information <i>“our ingredients are all fresh and the majority are locally sourced. Our main supplier for meats and cheeses is Hawkridge Dairy Produce, based near Crediton. We have been working with them for 13 years, and they source the best ingredients from around the South West for us. We sometimes buy directly from artisan local producers such as W F Chinn or Norsworthy Goat Farm. We have always offered vegan and gluten free options, making our menu both sustainable and diverse.</i> • <i>Looking ahead to our summer menu, we plan to offer gelato from Baboo Gelato, a Dorset-based artisan producer. This will include vegan options alongside traditional flavours and will be sold in either edible cones or recyclable cardboard tubs. Crucially, these can be discarded into the same recycling bin as the one provided for our pizza boxes. Between the cones and the recyclable tubs, waste nuisance will be kept to an absolute minimum. Soft drinks will be sold in standard aluminium cans, and our recycling bin can take these too - our commercial waste agreement covers cans and cardboard. “</i> <p>Following the above information received, I have re-evaluated section 10 and adjusted the score from 3 to 4.</p> <p>The final van design will be discussed prior to any agreement, and we will ensure that policy requirements are adhered to.</p> <p>The applicant has provided documents and information requested including a current Trade Waste transfer note with Mid Devon.</p> <p>The applicant has provided a picture of the proposed solar generated battery to be used alongside gas fuel.</p>
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Pictures of the van type and size as well as the proposed solar generated battery to be used, is attached to the report at Appendix B.

Pictures of a similar van to the proposed, showing situ options is attached to the report at Appendix C.

Following physical test and discussion with the applicant, option 4 is recommended.

The final van will be slightly shorter in length and lower than the van used in the test.

Livery of the new van was discussed, and the applicant is happy to work with the council in deciding the most appropriate presentation.

The applicant agreed to provide some options for discussion at committee.

Following this consultation, I have re-evaluated this section and changed the score from 2 to 4.

Regarding section 7 – advertising, it should be noted that the red van as presented in Appendix B, is not the final design. As the applicant is open to discussion regarding the final design, I have left this score as 4.

Following further information received and witnessing the applicant manoeuvre a similar vehicle it situ, I have re-scored section 1 from 2 to 3.

I have rescore section 12 from 2 to 4, following the physical test with the van in situ.

1 Licensing Sub-Committee Procedure

- 1.1 The Licensing Sub-Committee is made up of 2 to 3 elected City Councillors that sit on the Licensing Committee. A Licensing Officer, Legal Advisor and Democratic Services Officer shall also attend the hearing.
- 1.2 An example of procedure followed by the Licensing Sub-Committee is set out below;

Single Application Procedure

1. Introduction - all the parties attending the meeting are introduced giving their name a reason for attending.

2. The procedure for the sub-committee is explained together with any relevant law and policy considerations.
3. The Licensing Officer reads out the report.
4. Questions of clarification in respect of the report may be asked of the Licensing Officer.
5. The Applicant makes submissions in support of the application.
6. Questions of the applicant from Cllrs and Officers.
7. The Applicant and Licensing Officers leave the room to enable the sub-committee to determine the application. The Applicant may be called back into the room in during the deliberation process to answer additional questions if they arise.
8. A decision is given verbally to the Applicant.

Multiple Applications Procedure

Where more than one application is made for a street trading consent at the same site the following procedure is followed.

With all applicants in the room.

1. Introduction - all the parties attending the meeting are introduced giving their name a reason for attending.
2. The procedure for the sub-committee is explained together with any relevant law and policy consideration.
3. Each application is then considered individually in turn by the sub-committee in private.
 - a. The licensing officer reads out the report to the licensing sub-committee.
 - b. Questions of clarification in respect of the report may be asked of the Licensing Officer.
 - c. The Applicant makes submissions in support of the application.
 - d. Questions of the applicant from Cllrs and Officers.
 - e. The Applicant shall leave the room and the next application shall be considered.
4. Once all the applications have been considered, the licensing sub-committee will determine which application if any will be granted consent. Applicant(s) may be called in during the deliberation process to answer additional questions if they arise.
5. Applicants will then be called in individually for the decision to be given verbally by the Licensing Sub-Committee.

By virtue of paragraph(s) 1, 2 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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APPENDIX B

PIZZA



EXE VALLEY
PIZZA CO.



APPENDIX C

Pizza van Position 1



Pizza van Position Option 2



Pizza van Position Option 3



Pizza van Position Option 4



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